

Due to the size of the Cemetery Office, we will be able to hold our meeting and maintain more than a 6 foot physical distance. If you wish to join the meeting by phone, please call (209) 274-0274

**TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING
LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640
Thursday, November 12, 2020 – 3:00 PM**

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Don Smith, Chairman
Judy Allen, Vice Chairman
Larry Slayton, Secretary
Tom Reed, Treasurer
Pamela Bennetts, Director

Staff present:

C. PUBLIC PRESENT

D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.

Is there any person who wishes to address the board at this time?

E. MINUTES of the October 8, 2020 regular meeting

F. FINANCIAL REPORT

G. OFFICE MANAGER'S REPORT

H. GROUNDS MANAGER'S REPORT

Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person

I. UNFINISHED BUSINESS

a. None

J. NEW BUSINESS

a. None

K. ADJOURNMENT

REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING
LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640
Thursday, October 8, 2020 – 3:00 PM

MINUTES

- A. CALLED TO ORDER at 3:03 pm
- B. ROLL CALL
- a. Don Smith
 - b. Judy Allen [*Excused absence*]
 - c. Larry Slayton [*Excused absence*]
 - d. Tom Reed
 - e. Pamela Bennetts
- Staff present: Carole Meltzer Rich Curran
- C. PUBLIC PRESENT: None
- D. PUBLIC COMMENT: None
- E. MINUTES of the August 13, 2020 regular meeting
- a. Motion by Tom Reed to accept the minutes as read; 2nd by Pam Bennetts; 3 Ayes 0 Noes
- F. FINANCIAL REPORT
- a. Tom Reed reported that a new Fund Account number has been added to the budget – 52100. This is so he can enter a new annual Social Security Fee of \$200.00
 - b. Expenditures \$5,471.93
 - c. General Account Balance 9/23/2020 \$11,975.43
 - d. Endowment Fund Balance 8/31/2020 \$59,430.08
 - e. Special Project Reserve (Columbarium) 9/23/2020 \$61,053.48
 - f. Revenue \$2233.75
- Motion to accept the financial report by Bennetts; second by Smith; Motion passed 3-0
- G. OFFICE MANAGER’S REPORT - See Attached
- H. GROUNDS MANAGER’S REPORT - None
- I. UNFINISHED BUSINESS
- a. NONE
- J. NEW BUSINESS –
- a. Discussed rate changes for plots in the family area. Tim Taylor has raised his fee for curbing from \$1700 to \$2300. M/S Bennetts/Reed to raise the fee to \$750 per plot plus the current cost of curbing. Motion passed 3-0. Carole will contact Tim Taylor to ask for a fee schedule for 1-6 plots and ask for a one year commitment on these prices.
 - b. It was M/S Bennetts/Smith to change the fee for the top three rows of the columbarium to \$650/single and \$850 Double effective 1/1/2021. The bottom row will remain the same. A tiered system will be instituted with the new columbarium when built. Motion passes 3-0
- K. ADJOURNMENT
- a. Meeting was adjourned at 4:00

Submitted by Township #2 Cemetery Board Vice Chairman, Pam Bennetts

Office Manager's Report Oct. 2020

1. Historic Journal re-bound
2. Did a 2 hour zoom training through GSRMA on Employee files, reviews, and documentation. I have a PDF of the power point presentation.
3. All board members now have a cemetery email account
4. Pam assisted rose donors in plantings in Sec. 9
5. New Fund Account set up #52100 = Misc. for a new annual fee being charged by SSA
6. Gazebo railing should be done in 1-2 weeks
7. Plot Sales: 1 – Dan Patterson
8. Burials for month – 0
 - a. Casket:
 - b. Cremains: